



## Online schooling information EYFS/KS1:

1. Signing in
2. Finding out about activities
3. Uploading work

### 1. Signing in

There are two ways to access your child's ClassDojo account. You can either:

- Login using the mobile app which is available on a phone or tablet.
- Login using your chosen internet software on either a laptop or computer.

**To login using the app, please follow these steps:**

- Download the app.
  - Open the app and choose to login as 'student' as seen on Image 1.
  - Once you click 'student', Image 2 should appear on your screen with access to your phone or tablet camera.
  - Use the camera to scan your child's QR code that has been sent to you - this is the black and white square seen on your child's login poster.
- This QR code is the equivalent of your child's password and is unique to your child's account - please do not share this login poster with others.
- Once the QR code has been scanned, you should be logged in to your child's account and you should be able to see something like Image 3.



Image 1

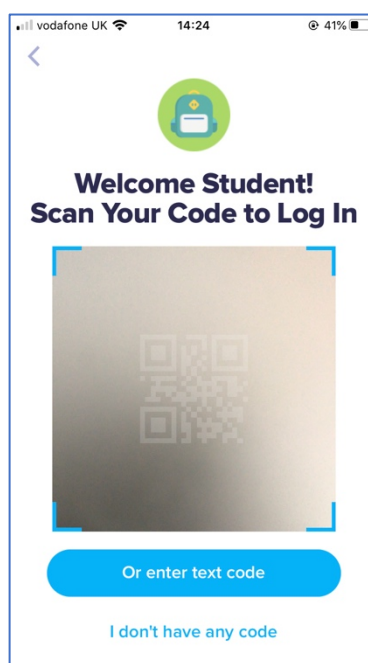


Image 2

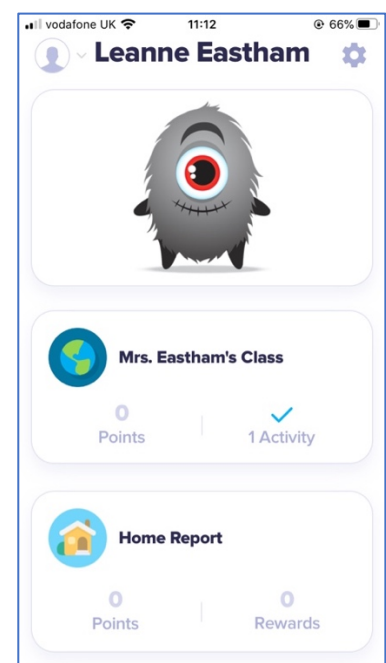


Image 3

**To login using a laptop or computer, please follow these steps:**

- Open your chosen browser.
- Highlight and copy the link that was emailed to you.
- Paste this into the address bar on your chosen browser and hit enter. Once this has been done, you should come to a screen like Image 4.

If you will be accessing ClassDojo through your computer each day, it may be useful to save this page as one of your favourites, so you do not have to copy and paste the link each time.

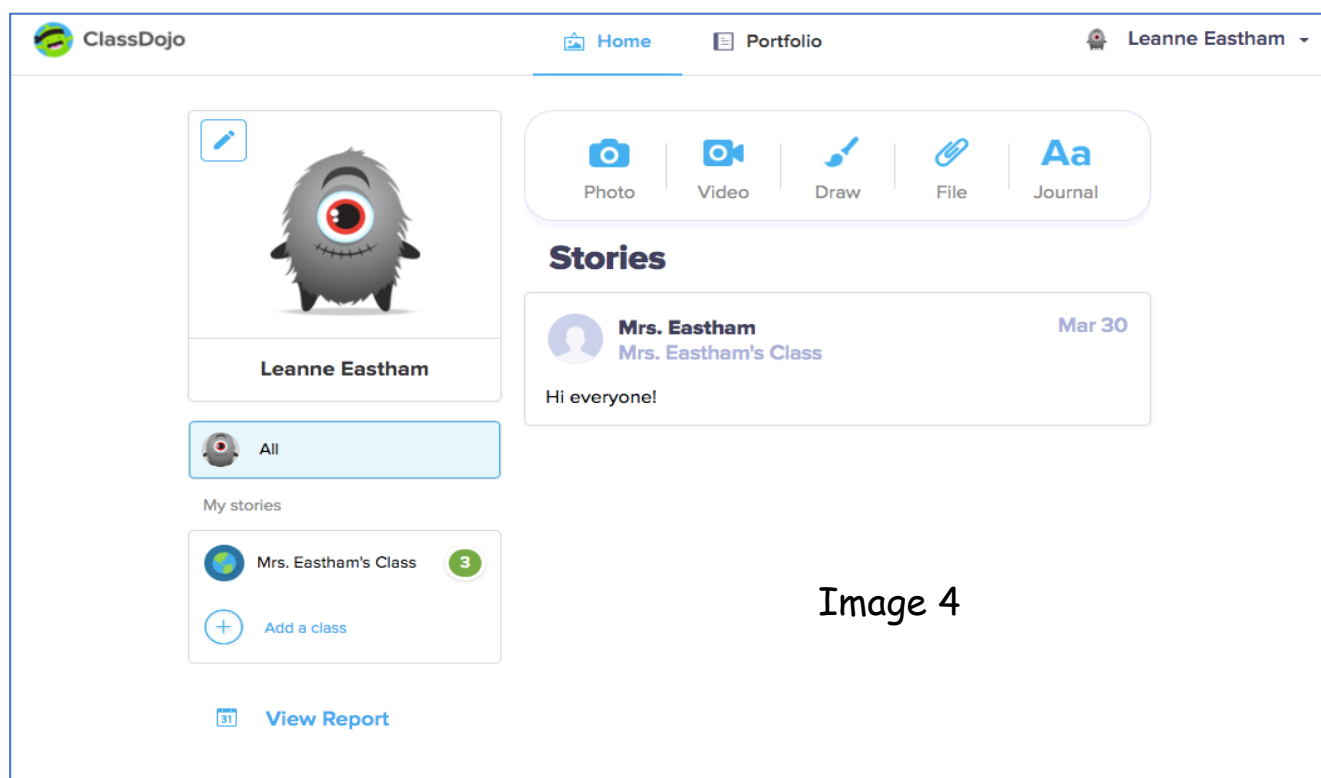


Image 4

If you have any issues or require any extra support with signing in to your child's account, please contact us using the class email and we will do our best to help!

## **2. Finding out about activities**

We will be using ClassDojo as a way for you to upload your children's work and for us to respond to what they have done. On ClassDojo, we will set activities with brief descriptions under each set activity. This will create a 'To Do' list for your child containing all the activities for that week. To complete each activity, we will simply ask you to take a picture of your child's work and upload this.

We will continue to use the 'learning at home' pages on the school website to provide you with information, explanations and resources regarding your child's work and activities for that week. This will be updated with new work on a weekly basis. We will upload the following week's work and activities on Sunday, ready for you to access with your child on Monday for that week.

### 3. Uploading work

To access activities and upload work using the app, please see below:

Open the ClassDojo app. In Image 5, you can see that there is one activity set. To access the full list of activities for your child, click on the button circled below in Image 5. Once this is clicked it will take you to your child's portfolio page as seen on Image 6. Here, it will contain all of your children's previously uploaded work. It will also show you your 'To Do' which will list all of the set activities for the week. If you click on each individual activity, it will provide a brief description of what we are looking for as seen on Image 7. Please remember, a more in-depth explanation and the resources needed for each activity will be accessible on the 'learning at home' page for your child's year group on the website.

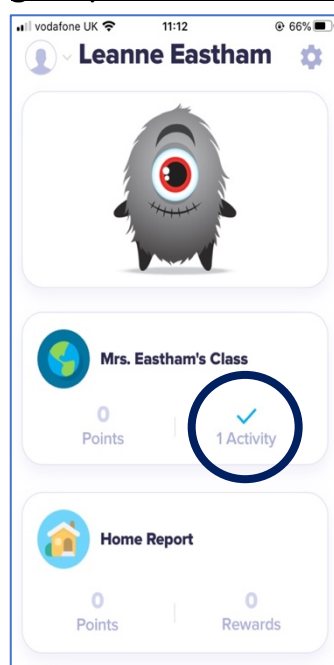


Image 5

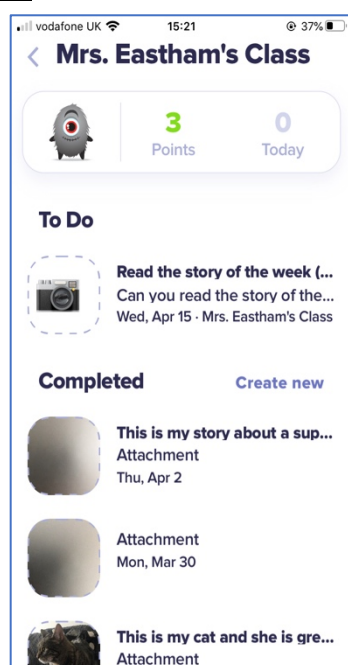


Image 6

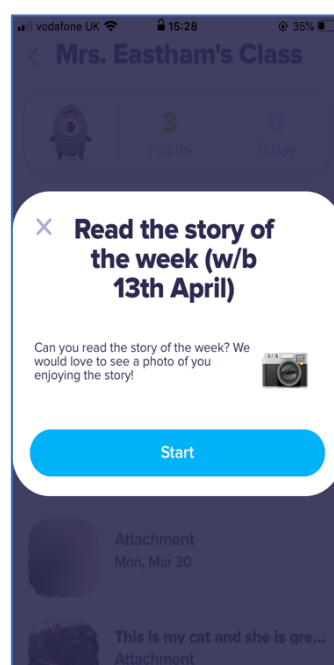


Image 7

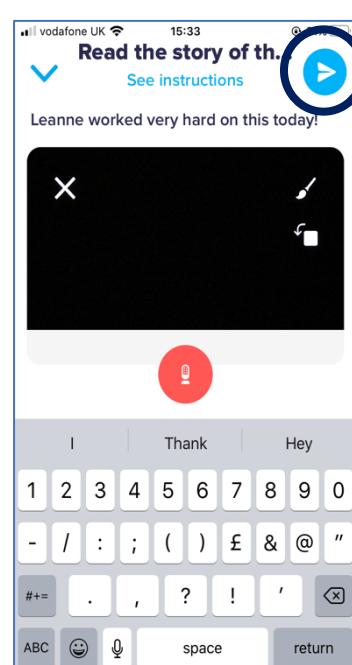


Image 8

Once your child has completed that particular activity, you will be able to click on the 'start' button as seen on Image 7 which will then open the camera on your phone or tablet. We then ask for you to take a picture of your child completing the activity and/or the completed activity. Once you have taken the picture, something similar to Image 8 will appear. It is then up to you if you would like to write a small caption about how your child got on with that particular task or if you would just like to upload the photo. Once you press the blue send button in the top right corner as circled in Image 8, the activity will be submitted to us and will be added to your child's portfolio once we have approved the post. Please note, it will say 'pending' until we have approved this!

**To access activities and upload work using a laptop or computer, please see below:**

Open your internet software and access your child's dojo account. In Image 9, you can see that on your child's page there is a 'To Do' list of activities. For each activity, there will be a brief description of what we are looking for and a 'start' button for you to upload their work when they have finished the activity. Please remember, a more in-depth explanation and the resources needed for each activity will be accessible on the 'learning at home' page for your child's year group on the website.

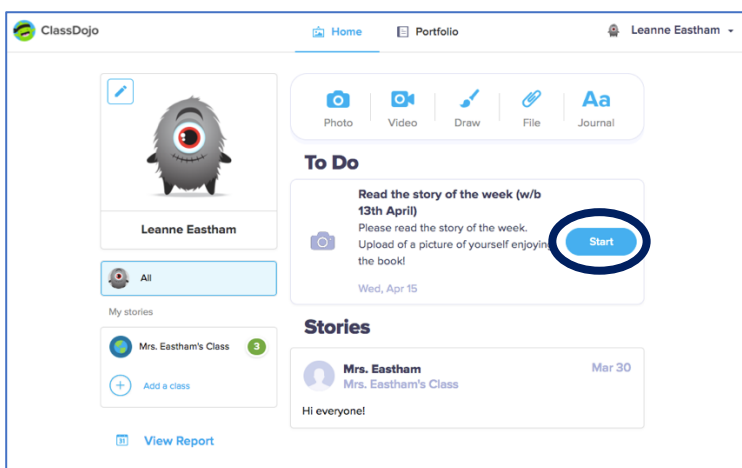


Image 9

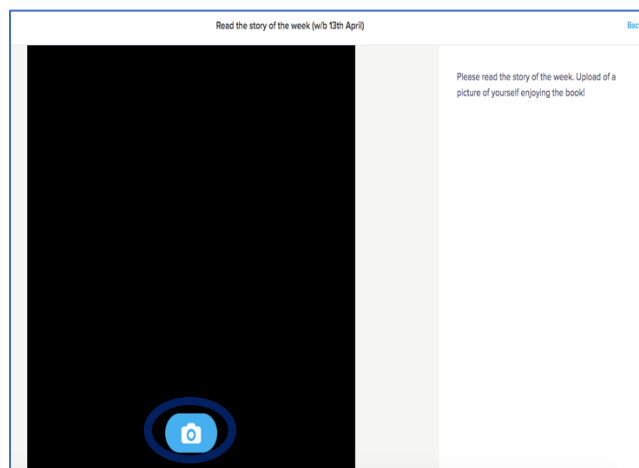


Image 10

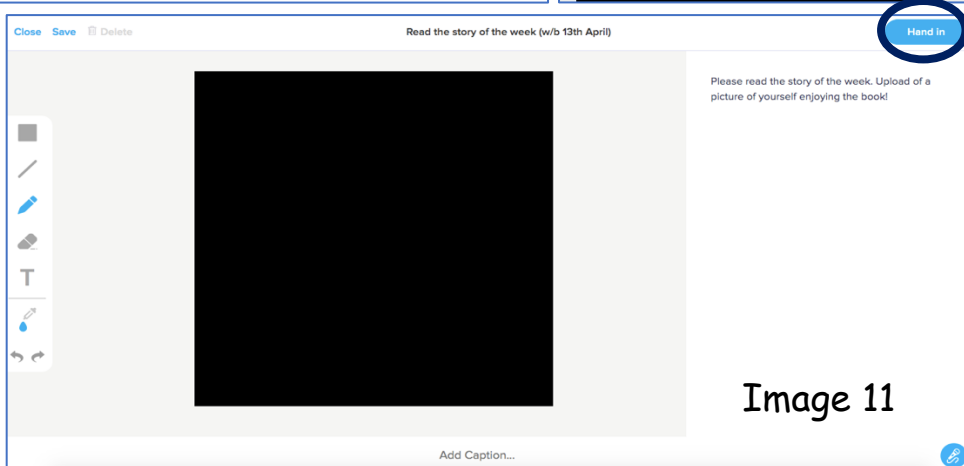


Image 11

Once your child has completed their activity, you will need to click on the 'start' button as circled above. Once you do this, it will open the camera on your laptop or computer. We then ask for you to take a picture of your child completing the given activity and/or the completed activity. This can be done by pressing the blue camera button as circled in Image 10. Once you have taken the picture, it is then up to you if you would like to write a small caption about how your child got on with that particular task or if you would just like to upload the photo. Once finished, press the blue 'Hand in' button in the top right corner as circled in Image 11. The activity will then be submitted to us and will be added to your child's portfolio once we have approved the post. Please note, it will say 'pending' until we have approved this!

If you have any issues or require any extra support with uploading work to your child's account, please contact us using the class email and we will do our best to help!

### Dojo points:

As most of you will already be familiar, some of the classes at Town Green use Class Dojo as a behaviour system to reward children. With this, the children are awarded 'dojo points' to recognise and celebrate their efforts. This is something we would like to continue with over this period of time as we know that this is something the children have responded well to in school. For each activity completed, we will reward two dojo points. Your children will be able to see these points adding up on their accounts as seen in Image 12. However, this is not a competition and they will not be able to see other children's points. We simply want to recognise each child and reward their individual efforts when they complete a given activity. Also, we will not give additional points to any additional work uploaded onto their portfolio. We will simply give points for the children who have completed the set work for the given week. We hope that this will continue to motivate the children when completing their activities at home!

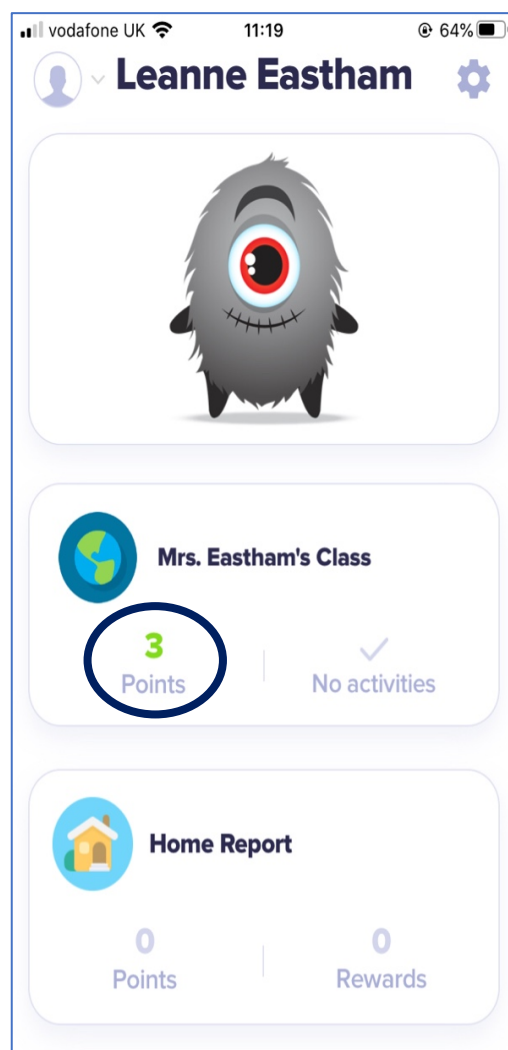


Image 12

### A note from us:

We just wanted to say a huge thank you for all of your hard work and co-operation so far. It is clear to see that you are all doing a fantastic job with supporting your children at home and we hope that this new system will provide some more guidance in terms of activities and topics to explore with your child. As said throughout this document, if you do have any questions or need any further support with accessing and using this new system, please do not hesitate to email. We want to make sure that the activities set, and the systems used are accessible for each child and we will do everything we can to ensure that this happens. We hope that you all stay safe, healthy and happy during this time and we look forward to seeing more of your children's fantastic work.

From the EYFS/KS1 team at Town Green.